

# **SLATE ENROLLED STUDENT MODULE OVERVIEW HOW TO GUIDES**

Accessing and Navigating the Slate Enrolled Student Module

How to log into Slate

How to find a student record in Slate

Slate Record Overview – The Dashboard Tab

Slate Record Overview – The Timeline Tab

Slate Record Overview – The Student Tab

## HOW TO LOG INTO SLATE

- Go to <https://choose.illinois.edu/manage>
- User your Net ID and Password to login.
- You will be prompted to 2FA.

## HOW TO FIND A STUDENT RECORD IN SLATE

- Click on the Records Icon or Use the Search Omni Box to Search for individual students.
- Partial Match – You can search by Name, Date of Birth, REF, UIN, or Email.
- For Name searches –
  - Search by first, last, middle, former last, or preferred first name.
  - No Wildcards, only searches from the beginning of each name.
- Date of Birth searches – search mm/dd/yyyy.
- REF and UIN searches – search for one REF or UIN at one time (Ref is the Slate Person ID).
- Email searches –
  - Search by full or partial email address.
  - No Wildcards, only searches from the beginning of email address.

Records Icon



Search Omni Box



## SLATE RECORD OVERVIEW – THE DASHBOARD TAB

- At the top right, you'll see their 9 digit Slate ID.
- You'll find information about the student's general student record, their program, and their academics.
- On the right, you'll see email, phone, and address information.
- To view the student's complete student record in Slate, click on the orange "Enrolled Student Data" button.

Elizabeth Spark

Spark, Elizabeth

**Slate Person ID or REF** Enrolled Student 135313935

<b>Dashboard</b>	Timeline	08/01/2022 FER Under Program Review	03/01/2022 PER Under Program Review	01/07/22 Petiti...	Fall 2020 Civil ...	Profile	Materials	CITL-NDeg	+
------------------	----------	-------------------------------------	-------------------------------------	--------------------	---------------------	---------	-----------	-----------	---

---

### Graduate Student Dashboard

**UIN:** 123456789

**Illinois Email:** bspark@illinois.edu

**Total Grad Hours:** 24

**Grad Cumulative GPA:** 3.14

**Ac Standing:** 13 Good Standing

**Current Term Status:** Enrolled

**Previous Term Registration:** Yes

**EGD:** 08/15/2025

**EGD Status:** Active

Champaign, IL  
IL-05 Decatur & Champaign

123 JKC St  
Champaign, IL 61820

### Connect

Email [bspark@illinois.edu](mailto:bspark@illinois.edu)  
Phone +1 217-244-4637  
Mobile +1 217-333-0035

### Tags

Certificate Program **Doctoral Program** Domestic  
**GDPR** **International** Masters Program  
Non-Degree Program Off Campus Program  
**On Campus Program** Online Program Opt Out  
Petition Professional Program  
Self-Supporting Program **Test Record** URM

### Program Information

**Program:** Education Policy, Organization and Leadership-PHD

**Catalog Term:** Fall 2020

**Concentration(s):**

Enrolled Student Data

# SLATE RECORD OVERVIEW – THE TIMELINE TAB

- The timeline tab shows a log of all interactions for a student, such as login information, emails received/opened/links clicked, etc.

The screenshot displays the SLATE system interface for user Elizabeth Spark. The top navigation bar includes the SLATE logo, various icons for navigation, and a search bar. The user's name and enrollment status (Enrolled Student 135313935) are shown in the header. The main content area is divided into tabs, with the 'Timeline' tab selected. A bar chart visualizes interaction frequency from 2017 to 2022, with a significant peak in early 2022. Below the chart, a detailed log of interactions for January 2022 is provided, listing events such as logins and email actions with their respective timestamps and device information.

Timestamp	Event	Device/Location
01/10 10:32:06 AM	Login	Chrome, Urbana, IL, United States
01/10 9:34:41 AM	Email Link Clicked (+2) New PER Submitted for Departmental Review	choose.illinois.edu/manage/lookup/record?id=9b56288d-241e-4b87-9...
01/08 12:38:25 PM	Email Opened (+3) New PER Submitted for Departmental Review	Firefox, OK, United States
01/08 12:38:22 PM	Email Opened (+3) New FER Submitted for Departmental Review	Chrome, IL, United States
01/08 12:38:09 PM	Email Opened (+3) Petition Needs Reviewed	Chrome, IL, United States
01/07 9:44:12 PM	Email Opened (+3) Petition Needs Reviewed	Chrome, IL, United States
01/07 9:43:57 PM	Email Opened (+1) New PER Submitted for Departmental Review	iPhone, IL, United States

## SLATE RECORD OVERVIEW – THE STUDENT TAB

- The Student tab includes all data from our interface with Banner including curriculum, registration status, time to degree, academic standing, and doctoral examination data.
- We've also included sections for Qualifying Examinations and Advising that departments can choose to use to record information. This is completely optional.

Linda Stinson

Spark, Elizabeth Enrolled Student 135313935

Dashboard Timeline 08/01/2022 FER Decided 03/01/2022 PER Decided 01/07/22 Petiti... Fall 2020 Civil ... **Student**

UITN: 123456789  
Email: bspark@illinois.edu  
Citizenship Type: International

### Current Curriculum

Catalog Term: Fall 2020  
Program: Education Policy, Organization and Leadership-PHD  
Concentration:  
Concentration 2:  
Minor:  
Minor 2:  
Secondary Curriculum:  
Secondary Curriculum Concentration:

Admit Term: Fall 2020  
Admit Type: RA - Regular Admit  
Admit Doctoral Stage:

### Student Status

Registration Status	Time to Degree	Academic Standing
Current Term: Fall 2021 Current Term Status: Enrolled Previous Term: Spring 2021 Previous Term Registered: Yes Student Holds:	EGD: 08/15/2025 EGD Status: Active Current Doctoral Stage:	Academic Standing: 13 Good Standing Cumulative Grad GPA: 3.14 Total Grad Hours: 24

### Qualifying Examinations

Qualifying Exam 1	Qualifying Exam 2	Qualifying Exam 3
Exam Date: Decision: Title:	Exam Date: Decision: Title:	Exam Date: Decision: Title:

### Doctoral Examinations

Prelim Exam 1	Prelim Exam 2	Final Defense Exam
Exam Date: 12/1/2020 Decision: Pass Prelim Status: Passed Prelim Expiration Date: 07/13/2025 Final Exam Status: Not Completed	Exam Date: Decision:	Exam Date: Decision:

IRB Approval Received:  
Final Dissertation Title:  
Final Deposit Date:

### Advising Notes

Student Advisor:  
Co-Advisor:  
Dept Advising Notes:

Edit